Post Lakes Protection & Rehabilitation District Commissioners Quarterly Meeting, May 22, 2021 Minutes

- 1. The PLP&RD commissioners' quarterly meeting was held in-person at the PLIA Pavilion on May 22, 2021. Chairperson John Steber called the meeting to order at 9:09 a.m. Commissioners present for the meeting: John Steber, John Raisleger, Andy Joswiak, Jeff McKinney, Tim Prunty, and Phil McGrath. Steve Brettingen -Bookkeeper, was present. There was no one in the audience.
- The Minutes from the March 27, 2021, Quarterly meeting were distributed to the commissioners in advance. Edits to the first draft had been submitted prior to this meeting. One change was made during the discussion and the Minutes were approved.
- 3. The Treasurer's report was presented by Steve Brettingen, the PLP&RD's bookkeeper. Balances as of April 30th: \$88,076.40 for Total Assets; \$89,045.80 Total Equity; \$48,695.43 Total Income; \$9,649.63 for Total Expenses. In the discussion that followed:
 - a. Income carry-over from 2020 was \$18,908.22, slightly less than anticipated in the budget.
 - b. The Lake Management Plan study reimbursement from the grant is pending. John Steber is managing this process to completion.
 - c. The annual audit of the books will be completed by Tim Prunty prior to the annual meeting in August.

A motion was made and approved, as submitted, for the Treasurer's report.

4. New Business

- a. A motion was made and carried to fund the REGI presentation made at the PLIA's Memorial Day weekend events. The amount was in the sum of \$183.00. It was noted the PLIA and PLP&RD alternate years for funding this presentation.
- b. Preparation for the district's 2021 Annual Meeting in August: Steve and Tim are preparing the budget. There was a brief discussion on proposed spending to be included in the budget. Phil is in contact with Clermont Printing (Antigo) on handling the district's mailer announcing the annual meeting. The target date for the mailer to go out, July 15th. Articles must be submitted to John Steber and Phil by close of business July 12th.

5. Old Business

6. Committee Reports

- a. **Boat Landing Committee** John Steber led the discussion.
 - i. John reported that the federal grant application for improvements at the Upper Post, South Shore Landing which was submitted in November 2020 was not approved. DNR officials provided two recommendations to help improve the districts next grant application, which will be due in December

- of 2021. 1.) the boat landings per boat usage donation, currently at \$1.00, should be changed to a \$3.00 fee. The DNR officials who review the grant applications put considerable value on the users having skin in the game. 2.) DNR officials also recommended that the district better document the extent of the washout problem at the end of the boat ramp. John noted that only one project in the state of Wisconsin received funding during the last go round of awarding federal grant monies for these types of projects. John is planning to reapply for the Federal grant again this fall (2021). A grant application for additional state funding will also be submitted in the fall.
- ii. A motion was made for the messaging on the signs at the three boat landings be updated to reflect the usage charge be changed from a \$1.00 donation to a \$3.00 fee. The motion carried.
- iii. A general discussion followed on the impact to the budget for improvements to the Upper Post South Shore boat landing, determining a scope of this project, and ways of communicating the plans to the public. Mention will be made in the district's annual newsletter next month and at the annual meeting it will be on the agenda. Steve and Tim will address potential impact to the district's budget, when preparing for 2022.
- iv. John Steber and Andy Joswiak informed the other commissioners that in April, a group of volunteers preformed grounds maintenance duties and installed new signage at all three boat landings. For the record, the commissioners all say thank you to the volunteers, who gave their time and talent to the project, so that it was completed prior to opening day for fishing. Andy commented he is going to collect the old signs that are at the boat landings.
- b. Lake Management Committee John Steber passed out a brochure on the curly-leaf pondweed, which is an invasive species. Curly-leaf Pondweed has been chemically treated on Upper Post in the past. It appears in the May-June time period, so he cautioned us all to be on the look-out. There was mention of this in the recently released Lake Management Plan.
- c. **Weed Harvesting** John Raisleger reported planning is underway for the 2021 season. A request for volunteers was placed in the PLIA Newsletter. Maintenance for the machinery was mentioned, but nothing unusual was anticipated.
- d. Lake Safety Andy Joswiak reported buoy placement was completed this spring. There was a brief discussion on the placement locations. Andy will adjust placements as needed, when reported to him.
- e. **Dam Management** John Steber led an extensive discussion on the hiring for the position of Dam Tender.
 - i. John created and presented a proposed Dam Tender/Boat Landing Maintenance Manual. It is an accumulation of all the documents available for the Dam Tender and boat landing responsibilities. It was distributed to all the commissioners for their review. It will eventually be accessible on the district's website.

- ii. It was noted in the manual the recommended water level on the gage at the dam is 95.8. After a brief discussion and review of available past water level documentation, it was agreed to not make a change to this setting.
- iii. Several edits for the manual were identified during the discussion. John Steber and Jeff McKinney will make the edits before it is posted on the website. All future edits should be submitted to John Steber.
- iv. Phil will provide the updated manual at the annual meeting (August 2021).
- V. There was a discussion concerning the responsibility for collecting the donation / fee money at the boat landing-money boxes. PLP&RD recently took over the collection function from the PLIA. Since there is no documentation available on the process for collecting the money or checks & balances in place, it was decided not to build this into the Dam Tender position. John Steber and Jeff McKinney agreed to take on the responsibility for collecting the monies from the boat landing money boxes. He will create and document a process for this function. Once completed it will determine where those responsibilities should reside.
- vi. It was noted, the PLP&RD will need to provide equipment for the new Dam Tender. This will include the list in the manual, under the heading, DAM TENDER, BOAT LANDING TOOLS AND EQUIPMENT. It was noted these this is not a significant cost.
- vii. The current Dam Tender, Ken West, will be leaving this position and wants to be done with the job before the start of winter. Ken has faithfully served as the Dam Tender for the past twelve years. An announcement of the Dam Tender/Boat Landing Maintenance position opening appeared in the PLIA Spring Newsletter and postings will be placed at several locations in the area.
- viii. At the conclusion of the discussion, a motion was made to accept the Dam Tender Manual as presented with noted edits, without the responsibilities of the cash collection from the money boxes at the boat landings. The motion carried.

Coordinator Position updates

- a. Citizen Lakes Monitoring Network Andy reported that for this year, he is moving forward with taking water samples and will use the Crandon lab for analysis.
- b. **Website Development** Phil McGrath led the discussion and acknowledged the fine work from Rose Prunty. The Board agreed a \$100.00 gift certificate, in appreciation of her work, is in order. Phil will handle.
- The 2021 Quarterly and Annual meeting dates are listed below. All meetings are planned for the PLIA building.

August 7, 2021
9:00 a.m. Quarterly/Annual Meeting (in-person)

• December 4, 2021 9:00 a.m. – (in-person)

7. This meeting was adjourned at 11:14 a.m.